

Private Management Remuneration Information Form

About this form

Please complete this form if you are making an application for a financial management order and you are applying for a remuneration order through the Supreme Court.

Incomplete forms cannot be processed and will be returned. If you need extra space, please attach separate sheets.

We're here to help. If you need assistance completing this form, please contact 1300 540 724.
Once completed, please return to 1300540724@tag.nsw.gov.au

Section A - Details of financially managed person

Surname		Given name(s)	
Date of birth		Reference number	
Current residential address (PO Boxes are not accepted)			
Please select which best describes the above address:			
<input type="checkbox"/> own home	<input type="checkbox"/> rented accommodation	<input type="checkbox"/> Supported accommodation (e.g. nursing home)	<input type="checkbox"/> Other, please specify:
Level of care	<input type="checkbox"/> Low <input type="checkbox"/> High	Date of financial management order	----/----/-----

Section B - Details of private manager

Surname		Given name(s)	
Current residential address (PO Boxes are not accepted)			
Postal address (if different from residential)			
Home telephone number		Work telephone number	
Mobile telephone number		Email address	
Relationship to person with a financial management order			
Is there more than one private manager?			
<input type="checkbox"/> Yes	<input type="checkbox"/> No	If no, please list the details of the other private manager:	

Section C - Supporting documents

Seeking private management appointment

If you are seeking to be appointed as a private manager for someone under a financial management order, please supply a Statement of Advice or Financial Plan to support the information you are submitting below.

Current private manager

If you are making changes to the investment proposal previously approved by NSW Trustee & Guardian, please supply a Statement of Advice or Financial Plan to support the information below.

If you are not making any changes to the investment proposal, you will only need to provide updated balances of the investments and proposed balances after the payment of remuneration.

Section D - What the financially managed person owns (assets)

Bank accounts

Please list any funds held at banks, credit unions and building societies (including term deposits).

Organisation	Account number and type	Current balance	Proposed balance (after payment of remuneration)
Total			\$

Funds held with NSW Trustee & Guardian (if applicable)

Fund name	Account number	Current balance	Proposed balance (after payment of remuneration)
Total			\$

Investments (shares, managed funds, superannuation, life policies etc)

Organisation	Investment type	Current balance Number of share / units	Proposed balance (after payment of remuneration)
Total			\$

Real estate

Please list any real estate the financially managed person owns

Address	Status (vacant, leased, to be sold)	Value (vacant, leased, to be sold)
Total		\$

Refundable Accommodation Deposit or similar (if applicable)

Paid to	Balance
Total	\$

Debts due to managed person

Debtor	Reason	Term	Amount outstanding
Total			\$

Other assets (cars, furniture, jewellery etc)

Item	Estimated value
Total	\$

Section E - What the customer owes (liabilities and debts)

Please list any mortgages, loans, credit card balances or other debts.

Lender	Type of loan	Term	Amount outstanding
Total			\$

Section F - Income and expenditure

Income

Income	Current	Proposed balance (after payment of remuneration)
Centrelink/DVA Pension		
Another pension (e.g. overseas pension)		
Dividends / shares		
Managed funds distributions		
Interest		
Rent		
Salary or wages		
Superannuation		
Other income		
Total income		\$

Expenditure

Expenditure	Current	Proposed balance (after payment of remuneration)
Income tax		
Insurance		
Mortgage		
Personal expenses		
Rates/property taxes		
Repair/maintenance		
Other payments		
Total expenditure		\$
Income less expenditure		\$

Please explain what action you will take if the amount spent exceeds the amount earned:

As private manager, you will need to ensure that there are funds to last until the person with a financial management order passes away or until the pension preclusion period expires.

Please explain what actions you would take to fund the budget if it is low:

Section G - Additional information

Please provide the following information if relevant:

- a) If you have been appointed or are seeking to be appointed as private manager for a managed person under a business or a company name, please provide the following documents:
- Australian Financial Service License (AFSL).
 - Current Certificate of Insurance.
 - Certificate of Currency.
 - Indemnity Insurance Certificate.
- b) If you have been appointed or are seeking to be appointed as private manager for a managed person and you are a professional self-employed individual i.e. solicitor, accountant, financial planner etc, please provide a copy of the following document:
- Indemnity Insurance Certificate of the company by which you are employed or for yourself.
- c) Do you manage any other estate for managed persons either in NSW or in another jurisdiction? If so, please attach details of the estate including value and the date of the last accounting submitted and any difficulties you have encountered managing the estate.
- d) Do you have any conflicts of interest or possible conflicts of interest to declare?

Conflicts of interest may include having an interest in a company that is charging the estate fees, jointly owning assets with the managed person, owing a debt to the managed person etc If so, please attach details of the conflict of interest to the form.

Section H - Proposal

I/We the appointed or seeking to be appointed private manager(s), have applied to the Supreme Court of NSW to seek for an order that I/we be entitled to remuneration from the estate of the managed person for work carried out by me/us in the management of their estate.

Name of private manager

Signature

Date

Name of private manager

Signature

Date

By submitting this form, you understand that NSW Trustee & Guardian collects, stores and uses personal and health information to carry out its statutory functions. To learn more visit www.tag.nsw.gov.au/privacy.