PRIVATE MANAGEMENT BRANCH
REMUNERATION INFORMATION FORM

NSW Trustee & Guardian
Attorney General & Justice

About this form

- This form is designed to assist NSW Trustee and Guardian (NSWTG) to obtain accurate information about the managed person's financial affairs.
- The information provided in this form will assist NSWTG in drafting the report required by the Supreme Court of NSW in respect of the application which has been submitted by the applicant/private manager for remuneration payments for management of the managed person's estate.

What do I have to do?

- Please complete the following pages so that the NSWTG has the information necessary to draft a report to the Supreme Court of NSW. Incomplete forms will be returned to you for completion.
- If you need extra space, please attach separate sheets and number your answers with reference to the questions.
- Please write in CAPITAL letters.
- Where there are 'yes' or 'no' questions, please tick the appropriate box ❑
- If you have any questions about the form or about the Financial Management Order, you may contact NSW Trustee and Guardian on (02) 8688 2600 or visit our website at www.tag.nsw.gov.au

1. Details of Managed Person

What is the Managed Person's Reference Number	Date of Birth
Surname (family name)	Given names

Current residential address of managed person (PO Boxes are not accepted)

Is this the managed person's: own home ❑ rented accommodation ❑ other please specify:
Supported accommodation (eg nursing home)? ❑ Level of Care: Low ❑ High ❑ Date of Entry: / /

2. Details of Private Manager

Surname (family name)	Given names

Current residential address (PO Boxes are not accepted) Postcode

Postal address (if different from residential) Postcode

Home Telephone number	Work Telephone number
Mobile Telephone number	Email Address

Relationship to managed person

Is there more than one Private Manager?

No ❑
Yes ❑ Please list details of the other Private Managers

Details of other Private Manager

Surname (family name)	Given names

Current residential address (PO Boxes are not accepted)	Postcode

Postal address (if different from residential)	Postcode

Home Telephone number	Work Telephone number

Mobile Telephone number	Email Address

Relationship to managed person

Managed Person's current and proposed financial position

For applicants who will be seeking to be appointed as private manager of a managed person you are required to supply a Statement of Advice or Financial Plan to support the information which you will be submitting below.

For existing private managers, if you are making any changes to the investment proposal which was previously approved by NSWTG, you are required to supply a Statement of Advice or Financial Plan to support the information which you will be supplying below. However if you are not making any changes to the investment proposal which was previously approved by NSWTG you are not required to supply a Statement of Advice or Financial Plan and are only required to supply updated balances of the investments and proposed balances after the payment of remuneration.

3. Assets

Funds at Banks, Credit Unions & Building Societies (including Term Deposits)

Institution	***Account Number & Account Type***	***Current Balance***	***Proposed Balance(after payment of remuneration)***
Example: Westpac	*123456789 Savings*	*$212,345*	*$12,500*
		Total	**$**

Funds held with NSW Trustee and Guardian (if held)

Fund Name	***Account No.***	***Current Balance***	***Proposed Balance(after payment of remuneration)***
Example: Australian Cash	*123456*	*$100,000.00*	*NIL*
		Total	**$**

Investments (shares, managed funds, superannuation, life policies etc)			
Institution	***Investment Type***	***Current Balance No. of Share / Units***	***Proposed Balance(after payment of remuneration)***
Example: BHP Billiton Pty	*Shares*	*$100,000.00*	*NIL*
		Total	**$**

Does the Managed Person own real estate? No ❑ Yes ❑ Please list details		
Address of Property	**Status of property** *Leased, Vacant, to be Sold*	***Estimated Value***
	Total	**$**

Accommodation Bond or similar (if applicable)	
Paid to	***Balance***
Total	**$**

Debts due to Managed Person (if applicable)			
Debtor	***Reason***	***Term***	***Amount Outstanding***
		Total	**$**

Other Assets (cars, furniture, jewellery etc) (if applicable)	
Item	***Estimated Value***
Total	**$**

4. Liabilities, Mortgages & Loans (if applicable)

Lender	***Type of Loan***	***Term***	***Amount Outstanding***
		Total	**$**

5. Income and Expenditure

Income	***Current***	***Proposed Income (after payment of remuneration)***
Centrelink/DVA Pension		
Other Pension (eg overseas pension)		
Dividends i.e. Shares		
Managed Funds i.e. Distributions		
Interest		
Rent		
Salary or Wages		
Superannuation		
Other Income		
Total Income	$	$

Expenditure	*Current*	*Proposed Expenditure (after payment of remuneration)*
Income Tax		
Insurance		
Mortgage		
Personal Expenses		
Rates/Property Taxes		
Repair/Maintenance		
Other Payments		
Total Expenditure	$	$
Income less Expenditure = Surplus / Deficit	$	$
If there is not a surplus of income over expenditure, please explain how you propose to fund the deficit.	______________________ ______________________ ______________________	

If the budget is in deficit can you please explain how you propose to fund the deficit by completing a Long Term Projection overleaf.

Note: Depletion refers to funds expended at a rate which will mean that they will not last the managed person's expected lifetime, or at least to the end of any Pension Preclusion Period.

Depletion of funds should be calculated on an individual basis taking into consideration the managed person's age and expected lifetime.

It is the responsibility of Private Managers to ensure that funds last for the managed person's expected lifetime, or, if that is not possible for whatever reason, until the Pension Preclusion Period expires.

6. Please provide the information which is relevant to your position as a private manager as follows:

a) If you have been appointed or are seeking to be appointed as private manager for a managed person under a business or a company name please provide the following documents :
   - Australian Financial Service License (AFSL)
   - Current Certificate of Insurance
   - Certificate of Currency
   - Indemnity Insurance Certificate

b) If you have been appointed or are seeking to be appointed as private manager for a managed person and you are a professional self-employed individual i.e. solicitor, accountant, financial planner etc please provide a copy of the following document:
   - Indemnity Insurance Certificate of the company by which you are employed or for yourself.

c) Do you manage any other estate for managed persons either in NSW or in another jurisdiction?
   If so please attach details of the estate including value and the date of the last accounting submitted and any difficulties you have encountered managing the estate.

d) Do you have any conflicts of interest or possible conflicts of interest to declare?
   Conflicts of Interest may include having an interest in a company that is charging the estate fees, jointly owning assets with the managed person, owing a debt to the managed person etc
   If so please attach details of the conflict of interest to the form.

7. Proposal

I/We the appointed or seeking to be appointed Private Manager(s) have submitted an application to the Supreme Court of NSW to seek for an Order that I/we be entitled to remuneration from the estate of the managed person for work carried out by me/us in the management of their estate.

I/We confirm that the information which has been provided in this form is accurate.

Name of Private Manager	Signature	Date
Name of Private Manager	Signature	Date